

WARREN VOLUNTARY HISTORIC DISTRICT COMMITTEE

Minutes of March 19, 2013 Meeting

Warren Town Hall, 2nd Floor

7:30 pm

www.wvhdc.org

Attendees: BG (Ret.) Richard J. Valente, Eileen Collins, John Sheridan, Edward J. Theberge and Patricia Read

Absent: Steven Thompson and John DaSilva

Location: Planning Board Conference Room, Warren Town Hall

1- Call to Order

The meeting was called to order at 7:37 p.m.

2- Review of Applicants

None

3 - Review of Minutes

a. January 22, 2013 Regular Meeting

Motion to accept the above minutes as submitted made by Eileen Collins, seconded by Patricia Read. Motion passed

b. February 26, 2013 Regular Meeting

Motion to accept the above minutes as submitted made by John Sheridan, seconded by Eileen Collins. Motion passed

4- Old Business

a. Financial Report

b. Status Report

Financial and Status Reports not presented due to the excused absence of John DaSilva.

c. Demolition Ordinance Discussion

Chairman Valente reported that the letter and document containing the WVHDC's proposed Demolition Ordinance changes and a request for the item to be placed on an upcoming Council agenda had been submitted to Council President Christopher Stanley and is "moving through channels." He said he has not yet heard back from Mr. Stanley.

5 - Correspondence

a. Second letter to Hiram Jamiel regarding house at Main and Baker Streets

The committee discussed the above letters addressing the poor condition of the historic house Mr. Jamiel owns on Main Street, particularly the deterioration of the roof. Both letters were copied to Building Official/Minimum Housing Authority Inspector Bill Nash.

At this time, Mr. Jamiel has not responded to either letter or two

telephone messages. Chairman Valente said he has not heard from Mr. Nash. Mr. Sheridan said he would follow through with a call to Mr. Nash.

6- New Business

a. Budget hearing Information

Vice Chairman Theberge said he attended the FY 13-14 Budget Hearing on March 2. The WVHDC budget request this year is for \$2,000. Last year the Council appropriated \$1,500. Mr. Theberge said the discussion was lengthier than he had anticipated with the Council asking a number of questions, such as the necessity of having a secretary and the amount of the stipend. The Council asked if other Boards had secretaries and was told they do. Mr. Theberge also said he explained that the current secretary also serves as the WVHDC contact person at Town Hall, a job that according to the Town Ordinance should be the responsibility of the Building Official or Town Planner, which is no longer the case.

Mr. Theberge said he stressed to the Council that unlike other Town Boards and Commissions, “people have to knock on our door,” hence the need to have a contact person and to advertise the program, which requires an advertising budget.

He said the Council suggested contacting the local newspaper for an article for free advertising. The Council also said they would like to receive regular reports.

The committee discussed that request and said it would be possible to submit a status report to the Council every month. Ms. Read said that could also be accomplished quarterly. Chairman Valente said he would attend Council Meeting quarterly to update the Council on the committee's processes and activities.

7- Adjournment

Mr. Sheridan made a motion to adjourn the meeting, seconded by Chairman Valente. The motion passed unanimously and the meeting was adjourned.